

BOARD OF EDUCATION
DEPARTMENT OF HUMAN RESOURCES
18 SOUTH PERRY STREET
POUGHKEEPSIE, NEW YORK 12601

INTERNAL

RECRUITMENT BULLETIN #: 22-23-245
JUNE 2023

DISTRICT ELEMENTARY ARTS ADVISOR
POUGHKEEPSIE CITY SCHOOL DISTRICT

NOTICE OF POSITION

POSITION:

The Superintendent of Schools, Dr. Eric Jay Rosser, is interested in receiving applications from qualified candidates for the position of:

**DISTRICT ELEMENTARY ARTS ADVISOR
POUGHKEEPSIE CITY SCHOOL DISTRICT**

QUALIFICATIONS:

NYS Teaching Certification
PPSTA Member
Working knowledge of theater/stage/tech

DUTIES:

The Poughkeepsie City School District (PCSD) is committed to providing students and parents with pathways to opportunity that will lead to achievement and success. Through student-centered effective and transformational leadership, school and community engagement, and an unrelenting pursuit to achieve greater school outcomes for children, the Poughkeepsie City Schools is focused on developing and growing greater access, equity, opportunity, and quality across PCSD.

Under the direction of the Director of Secondary Education, responsibilities include:

- Taking attendance;
- Preparing scripts/plays/musicals for students to follow;
- Engaging elementary students in after school theater;
- Preparing students for 1-2 performances/year;
- Developing a play/musical/other type of performance for students;
- Managing auditions, productions and rehearsals with students;
- Setting production, costume, and play design;
- Managing Theater Club after school program for all elementary students districtwide;
- Providing and managing rehearsals for students across all elementary schools based on the schedule you create for the program;
- Must follow all purchasing policies and protocols. **Anything purchased that does not follow protocols will not be reimbursed.**

APPOINTMENT:

Appointment will be made by the Board of Education upon the recommendation of the Superintendent following assessment of training, experience, certifications, credentials and evaluation of service. Personal interviews shall be conducted where appropriate.

SALARY: PPSTA Point Position Rate

**FINAL DATE
TO APPLY:** Open Until Filled

TO APPLY: Please send a letter of interest to
Mariya Pushkantser, Director of Secondary Education
mpushkantser@poughkeepsieschools.org
cc: fbouffard@poughkeepsieschools.org

The Poughkeepsie City School District (PCSD) is an Equal Opportunity Employer and does not discriminate on the basis of sex, race, religion, national origin, disability, age, or marital status; nor does it apply any other arbitrary measure which would tend to deprive persons of their constitutional rights.